

**Minutes: 01-14-2026 Board Meeting**

**Time:** 2:00 - 3:30 pm (Eastern) / 11:00 - 12:30 (Pacific)

**Zoom link:** <https://tinyurl.com/nauaboard>

**Visitors Note:** Please read the [board meeting participation policy](#)

**Attending:** Bob Simoni, Jan Anderson, Lincoln Baxter, Joanne Krettek, Bobbe Baggio, Kevin McCulloch, Mark Reimers

**Absent:** Roy Dickerson, John Wunderlin,

**Visitors:** Sunil Wijeyesekera, Lorraine Day, Mike Slocum, Mark Reimers, Mike Long

**We have Quorum.**

**For the record:** Prior to this meeting, both Bobbe Baggio (who was not at the previous meeting), and new Board member Kevin McCulloch read the code of conduct, and affirmed their commitments to follow it.

**Check in:** (15 minutes) What have you have been doing (With respect to the NAUA)?

Jan: Circles Going well, SPOT analysis in Drop In Circle (4 board members, 9 non board members)

Mark: Academy (Mark is absent)

Bobbe: Fundraising (meeting tomorrow) Hoping for Pledge Campaign starting in April; Fundraising is not in the Budget

Joanne: Communications — Recruiting for Principles Task force — Terry A will be chair; Planning board retreat along with Jan, retreat agenda to be distributed following board meeting

Kevin: Reviews past emails (from google groups); would welcome one-on-one conversations with each board member. Interested in Principles Task force — Was Liberal Beacon Editor — wants to work on business meeting process (at summit) — Will talk with Matt Shear

Tech Team — reported on work related to converting our website from Divi to Gutenberg, Lincoln spent a lot of time over the holidays figuring out how to with asking CiviDesk to do it as a consulting effort. He has figured out the basics for providing member, and team, login profiles that enable the user to see only what they need to see and providing (in the case teams) the reports and functions they need. Lincoln believes he may be able to return some of dollars budgeted for the effort.

**Treasurer's Report (Bob) (5 minutes)**

Wells Fargo Checking	2,223.09
Wells Fargo Money Marge	47,680.33
Spokane Teacher's Credit Union	0.00

2025-12 to 2026-1-9 -Transaction report.pdf

**Motion to Approve prior minutes:** (1 minute)

2025-12-17-meeting\_minutes.pdf

2025-12-20-email\_minutes.pdf

**Motion to Approve the reconstructed bylaws:** (1 minute)

NAUA-Bylaws-as-amended-Oct-2025.docx

NAUA-Bylaws-as-amended-Oct-2025.pdf

Note: The highlighted bylaw changes were approved at the Summit in October. Once approved by the board, these changes will be "accepted" and the document published on the website.

This document was reconstructed (by Lincoln) from  
4-NAUA-Bylaws-amended-Oct-2024.pdf and  
Amendments to Bylaws.pptx (from Summit 2025)

**Motion to approve minutes (m: Bob, 2nd: Bobbe) Unanimously approved.**

**Motion to approve reconstructed bylaws (m: Bob, 2<sup>nd</sup>: Joanne) Unanimously approved.**

**Membership Committee Vision (Sunil and Lorraine) (20 minutes)**

Sunil presented a document entitled 'Membership Committee priorities.docx' (in the meeting minutes folder)

Sunil summarized the document, including the following priorities:

- Develop an onboarding process
- Outreach Material... (need to be able to answer who/what we are)
- PPT development in process
- Elevator speeches
- Clips for Summit videos
- Membership Portal...
- Plan to reach out to our Member Organizations
- Need Regional Groups and Regional Contact point persons
- Proposed onboarding process:
  - New members automatically receive a welcome email via CiviCRM (currently in place, letter may be modified)
  - Personal email about 2 weeks later (currently handled by Lorraine Day)
  - New members introduced in the Compass
  - Follow up at six months
  - New member orientation session (eventually)

Mike Slocum was introduced and introduced himself. He is excited about the new direction of NAUA and was welcomed. Mike expressed interest in joining the Principles Task Force.

**Review of [NAUA Document Repository](#) (Bob) (15 minutes)**

Bob reviewed the above repository. Pointed out the meeting minutes folder, the Official Documents Folder, and Non-Profit Tax Status Filing folder.

In official documents, Bob pointed out that every board member needs to sign and return the [North American Unitarian Association Conflict of Interest Policy](#). Lincoln agreed to send this document to the board, and all board members agreed to print it, read it, sign it, and send back a scanned copy with their signature. Lincoln will store these in the appropriate place in the official documents folder.

There was a consensus agreement (but no formal vote) that the President, Vice President, Treasurer, and Secretary would have write access to these folders, and other board members would have viewer access. This is how the folders are now setup.

**Business Practices Review (Bobbe) (15 minutes)**

Bobbe presented her suggested TOR template document. Some felt the document is requesting more than we needed and making extra work for volunteer leaders. The need was acknowledged, and Bobbe agreed that her template was a starting point, and that maybe instead of the entire committee it should only name committee chairpersons. We agreed that calling this a "Committee Charter" was much more descriptive. (Note: Lincoln has renamed the template to "template-NAUA-Committee-Charter.docx" based on this decision.)

**Acquiring a "visible database management system" that handles personal information, pledges and tax. (See: <http://www.breezechms.com/>) (Bobbe) (15 minutes)**

Bobbe presented an overview of Breeze by Tithe.ly, the functions it provides, for a standard monthly price. Definitely designed for church usage.

Questions were raised.

What CiviCRM functions exist that Breeze does not offer?

Many questions need to be answered. One trustee asked why we are considering making changes so quickly and indicated that it may send the wrong message about our stability to members.

Bobbe will set up a demo with Breeze.

Bobbe: Fundraising committee wants this because they think it will help us raise money.

One member pointed out that his church is using it, and has some issues with it... particularly with respect to email group un-subscriptions.

Lincoln asked what functions does the Fundraising team need, and stated that a decision to change systems needs to be based on required functionality.

Lincoln and Joanne will attend the next Fundraising committee meeting to review CiviCRM functions with the Team.

Respectfully Submitted,

Lincoln Baxter  
Interim Board Secretary