

Minutes: 02-11-2026 Board Meeting (final)

Time: 2:00 - 3:30 pm (Eastern) / 11:00 - 12:30 (Pacific)

Zoom link: <https://tinyurl.com/nauaboard>

Visitors Note: Please read the [board meeting participation policy](#)

Working Session: The board held a 2 hour working session meeting on January 31.

No votes were taken, but consensus was reached on all of the topics in the working session agenda. This agenda documents the working session discussion. Actions taken at today's meeting will make some of these consensus decisions official. Other items in this agenda serve as documentation of that discussion. (No minutes were taken) The agenda of the working session meeting was:
2026-01-31-agenda.docx

Attending: Mark Reimers (chair), Bob Simoni, Jan Anderson, Lincoln Baxter, Joanne Krettek, Kevin McCulloch, John Wunderlin,

A quorum is present — John joined a few minutes after quorum was established.

Absent: Roy Dickerson (surgery)

Visitors: Mike Slocum, Kathie Organ

Check in: Meeting Liaison Reports (15 minutes)

Circles (Jan)

Level of interest in the new Spirituality CIRCLE exceeded expectations. Therefore two Spirituality CIRCLES have emerged - same day, time, and basic format. Both are currently full with 12 participants each. CIRCLES requires, in addition to Mike's zoom, an NAUA Zoom space for the 4th Monday of each month, starting Monday, February 23rd. I would like to obtain the zoom information this week, if possible. (Link, host code).

All other CIRCLES are on-going and doing well. I submitted to the Tech team the number of CIRCLE meetings using Mike Long's zoom account monthly (10) so they can determine how to move forward in accessing NAUA's need for additional zoom space and accounts.

New Spirituality CIRCLE has registrants with names Jan did not recognize :-)

Academy (Mark)

Great academy session last night. Great speaker. Two new members on steering committee — Sunil, ?

Tech Team (Lincoln)

We are consolidating zoom account information. We still need to do more work and make decisions related to our zoom accounts, calendar of usage. We should be ready to start converting the website to Gutenberg in early March.

Worship: AI and spirituality next

Membership (Joanne):

Questions whether all organizational members actually are members — need to send member welcome letter whenever a new congregation joins NAUA
Looking at a membership survey

Summit (Joanne)

Terry and Joanne are functioning as co-chairs... still looking for participants, topic ideas

Treasurer's Report (Bob) (5 minutes)

Wells Fargo Checking	\$ 1638
Wells Fargo Money Market	\$ 47830
Jan Income:	\$ 1600

Jan Expenses: \$ 1700

Free Google workspace account for non-profits approved

Motion to Approve prior minutes: (1 minute)

2026-01-14-meeting_minutes_final.1.pdf

M: Mark **2nd:** Joanne

Vote: Approved

Notice: Resignation from the Board and Fundraising Committee Leadership

Bobbe Baggio submitted her resignation from the board and leadership of the Fundraising committee to Roy Dickerson Monday, Feb 2. Bobbe cited disagreement with the board at the working session regarding the use QuickBooks vs Quicken for accounting, the inadequacy of the Budget adopted at the November meeting, and the board's consensus that Finance and Stewardship should be two separate functions (committees). Bobbe said she would continue to be engaged with other NAUA groups and activities. (See approved motions below)

Motion to approve Template Committee Charter: (1 minute)

template-NAUA-Committee-Charter.docx

This template was worked out by the board in a working session held January 31

M: Lincoln **2nd:** Mark

Vote: Approved

Motion to require new Committee Charters to be submitted to the board at least 1 week ahead of a BOT meeting (*from working-session*)

Moved that new committee charters (which should be distributed to the board at least 1 week ahead of the next board meeting), shall be reviewed and approved by the Board of Trustees prior to implementation. Committee Charters should be:

1. Consistent with NAUA's bylaws and officer responsibilities.
2. Avoid overly broad committee responsibilities.

M: Mark **2nd:** Lincoln

Vote: Approved

Process for creating a Committee and Charter (*from the working-session*)

Moved: Approve the attached process for creating a committee and charter, which was developed during our working-session:

committee-creation-and-charter-approval-process.docx

M: Mark **2nd:** Joanne

Vote: Approved

Existing Committees encouraged to submit a committee charter

Motion: That existing NAUA committees are encouraged to submit a charter before the next Summit.

M: Lincoln **2nd:** Mark

Vote: Approved

The Finance Committee Charter (submitted by Bobbe) (*from working-session*)

Moved: The Fundraising committee charter proposed by Bobbe Baggio is rejected because it combines Finance and Fundraising responsibilities under the leadership of one person:

M: Mark **2nd:** Bob

Vote: Approved

Moved: Bob Simoni as Treasurer will continue to perform Finance Committee functions until such time as a separate committee with these functions is formed.

M: Lincoln **2nd:** Mark

Vote: Approved

Fundraising Committee Reformation

Ron and Pat left the committee. (Other members not responding)

Church campaigns are run in the Spring — Suggest doing it the Fall

More on website... John will write it up ??

Will keep asking for money at appropriate times

Lincoln, Joanne, and John will write up ways to give.

Moved: That Lincoln and Joanne pull together a fundraising committee, and that we ask that committee to do gap fundraising in between now and a more formal pledge campaign before the next budget meeting.

M: Kevin **2nd:** Mark

Vote: Approved

Accounting System (*Notes from working-session for the record*) (2 minutes)

Bobbe has proposed adopting QuickBooks for NAUA accounting.

It was not budgeted for.

Bobbe has provided a proposed chart of accounts.

It was pointed out, and then subsequently independently confirmed upon careful reading the IRS determination letter, that *we are NOT required file any version of form 990.*

It was agreed that we might consider moving to QuickBooks at a later time.

There is no need for a motion as *there will be no change.*

Backup for Bob for Stripe Access (2 minutes)

Motion: That Lincoln be appointed for backup access to Stripe.

M: Bob **2nd:** Mark

Vote: Approved

Concerns about our database system (*Notes from working-session for the record*)

The proposal (from Bobbe and her Fundraising Committee that the NAUA convert to **Breezechms** (by tithely.com).

The Tech Team does not think it would be wise to convert from CiviCRM given the past investment in CiviCRM and the fact that CiviCRM can meet all the stated requirements (generated by Bobbe), except the non-functional requirement related to the user interface. Further that CiviCRM much better addresses requirements related to organizational membership in the NAUA.

Joanne summarized the Tech Team's reasons why CiviCRM better meets the NAUA requirement.

It was agreed the we would continue to use and develop CiviCRM to support our association. *Therefore, there is no need for a motion as there will be no change.*

Board Member Proxy Voting

Moved: A board member may vote by proxy (email) on motions and approvals which have been proposed in an agenda prior to a meeting, provided no changes (which would invalidate the proxy) are made to the motion or approval in the meeting.

M: Lincoln **2nd:** Mark

Vote: Approved

Fundraising/Stewardship (*Notes from the working-session*)

The typical stewardship process:

1. Pledge goal is provided to Stewardship by Finance/Administration/Board
2. Stewardship runs a campaign (typically in the Spring, and of 6-8 weeks in duration)
3. Stewardship reports pledges received
4. Pledges discounted by a factor to account for uncollected pledges
5. Administration/Finance Team develops budget for next fiscal year
6. Membership approves budget at annual meeting
7. Finance/Administration periodically report progress through the year.

We also questioned whether running a campaign at the same time that most churches run theirs is a good idea, and it was suggested that any campaign for pledges toward the next fiscal year (if we choose to do so) should be run prior to the Board's budget approval for the next year. We also agreed that we should not try to run two campaigns in the same year.

At this time there is no motion on this. We will continue the Fundraising discussions.

Liberal Beacon (10 minutes)

Moved to our next meeting.

Closed Session (Closed Session)

Discussion of potential BOT replacements for Bobbe

The board discussed several possibilities. Desire was to find a female candidate to maintain board diversity. Several people are being asked if they might be interested. We will look for additional possibilities and discuss at a future meeting.

Respectfully submitted,

Lincoln Baxter

NAUA Interim Board Secretary